Legal Hold Management

Implementing an effective legal hold strategy is critical for accurate data preservation and efficient downstream collection and review. At KLDiscovery, we combine legal hold technologies with consultative expertise to ensure a sound and repeatable legal hold process is both established and executed.

Legal hold technology.

KLDiscovery hosts Relativity Legal Hold in our world-class Relativity infrastructure and offers organizations all the benefits of standard Relativity hosting. Relativity Legal Hold simplifies the legal hold process by managing and tracking legal hold communications and key data in a single place. Project initiation and management is efficient and flexible, whether utilizing customized communications or leveraging a full bank of legal hold templates, including initial notices, questionnaires, follow-ups and acknowledgments.

Legal hold expertise.

Count on KLDiscovery's legal hold experts to develop and drive repeatable legal hold strategies. Our team of experts provides adept project management, comprehensive legal hold execution, strategic preservation and collection support as well as guidance around legal hold completion and release.

Whether guiding legal hold setup and drafting custodial notices or facilitating relationships between key stakeholders, KLDiscovery experts help organizations effectively navigate the nuances of legal hold management to promote accurate preservation practices and enable efficient downstream collection and review.

Legal hold archiving.

KLDiscovery offers clients the ability to store data in a cost effective, secure and searchable hosted archive that can help secure the data under preservation defensibly and reduce overall ediscovery costs. Key benefits of KLDiscovery's Legal Hold Archiving include the following:

- Eliminate spoliation risk by affirmatively placing legal hold data directly under the legal team's control.
- Gain an advantage over opposing parties by testing keywords on the fly and forming timely and accurate ediscovery cost estimates.
- Implement selective legal holds, which give you the ability to defensibly delete other data, reducing the scope and cost of future discovery efforts.

Legal Hold Archive can ingest legacy data and 'day-forward' data on an ongoing basis. Once a client's Legal Hold Archive has been set up, KLDiscovery experts engage with the project management team to handle client requests related to day-to-day archive management, including creating new legal holds, adding custodians to existing holds, removing custodians from holds, releasing holds and exporting data for downstream ediscovery processing.

Legal hold remediation.

Many organizations lack effective technology for managing data subject to legal hold. As a result, organizations often take measures that mitigate the risk of spoliation, but lead to over-preservation, such as retaining email backup tapes, taking mailbox snapshots or journaling all email for custodians subject to a hold. This over-preservation can have substantial cost implications – from data storage costs and data management overhead to downstream ediscovery and review costs.

To reduce over-preservation, KLDiscovery offers Legal Hold Remediation to:

- Identify and inventory the media and devices on which data subject to a hold is stored.

- Ingest data subject to a legal hold into a Legal Hold Archive in order to de-duplicate it and index it for searching and filtering based on metadata properties, such as date modified.

- Purge the remaining data from the archive and securely destroy the original source data.

- Document the entire process to demonstrate defensibility.

Just the right amount of help.

Some legal hold customers prefer to manage all of their holds and leverage KLDiscovery solutions in a software-as-a-service configuration. Others prefer a turnkey solution that only requires them to send our experts brief instructions in order to manage all their holds. KLDiscovery offers flexible pricing plans that include these approaches and anything in between.