



Legal Hold Management

Implementing an effective legal hold strategy is critical for accurate data preservation and efficient downstream collection and review. At KLDisc Discovery, we combine legal hold technologies with consultative expertise to ensure a sound and repeatable legal hold process is both established and executed.

Nebula™ Legal Hold with Nebula Big Data Store

KLDisc Discovery's market-leading eDiscovery platform, Nebula, allows organisations to efficiently and cost-effectively meet their legal hold obligations by combining hold notifications, intelligent preservation storage, and eDiscovery into a single application.

Nebula Legal Hold dramatically increases the ease of managing legal hold notifications and creates the type of straightforward, auditable, and repeatable process that is the hallmark of defensible legal hold management. With Nebula Legal Hold, clients never have to reinvent the wheel with each new hold. Instead, they can re-use content by leveraging a template library. Once a notice is created, clients can schedule communications, automated reminders, and escalations. Unlike many legal hold tools, Nebula Legal Hold permits custodians to acknowledge their obligations by simply clicking a link in an email without the need to visit a web portal, even from a mobile device. It is easy to track legal hold compliance with a comprehensive dashboard and a rich reporting facility. A simple, intuitive survey builder makes it easy to gather more extensive information from custodians as necessary. Custodian information is kept current via integration with the client's Active Directory or other directory service. Many legal hold tools only track custodians, not the data associated with those custodians. Nebula Legal Hold permits clients to not only understand what data belongs to a custodian, but to track its status through the eDiscovery lifecycle, from preservation to review to production.

Critically, Nebula Legal Hold with Nebula Big Data Store handles more than just notices: it helps IT and legal teams affirmatively preserve data. For Office 365, Box, and other cloud data sources, clients can use Nebula Legal Hold to create in-place holds against custodians' data. For other data sources, Nebula Big Data Store can automatically capture and preserve data subject to legal hold. Nebula Big Data Store supports any file format and can connect with a wide variety of data sources, including journaled email, file shares, SharePoint, and more. Nebula Big Data Store automatically recognises custodians and explicitly tracks each legal hold against individual items such as files or messages to guarantee accurate chain of custody. Nebula Big Data Store makes it easy to avoid overly broad preservation as data that is not under legal hold is automatically and defensibly deleted.

Clients can realise a significant additional benefit by preserving data in Nebula Big Data Store because all data is full-text indexed for searchability. This allows clients to run complex keyword searches against their on-hold data in order to limit the amount of data that becomes subject to processing and hosting charges. The ability to search the text and metadata of on-hold data also makes it easy for clients to accurately scope their eDiscovery projects and estimate costs even before a single megabyte is processed.

Best of all, Nebula Legal Hold with Nebula Big Data Store is a 100% fully managed SaaS solution. It requires zero infrastructure and minimal set-up on the client's part. Most clients can be up and running in a day or two.

Legal hold expertise.

Count on KLDDiscovery's legal hold experts to develop and drive repeatable legal hold strategies. Our team of experts provides adept project management, comprehensive legal hold execution, strategic preservation and collection support as well as guidance around legal hold completion and release.

Whether guiding legal hold setup and drafting custodial notices or facilitating relationships between key stakeholders, KLDDiscovery experts help organisations effectively navigate the nuances of legal hold management to promote accurate preservation practices and enable efficient downstream collection and review.

Legal hold technology.

KLDDiscovery hosts Relativity Legal Hold in our world-class Relativity infrastructure and offers organisations all the benefits of standard Relativity hosting. Relativity Legal Hold simplifies the legal hold process by managing and tracking legal hold communications and key data in a single place. Project initiation and management is efficient and flexible, whether utilising customised communications or leveraging a full bank of legal hold templates, including initial notices, questionnaires, follow-ups and acknowledgments.

Legal hold remediation.

Many organisations lack effective technology for managing data subject to legal hold. As a result, organisations often take measures that mitigate the risk of spoliation, but lead to over-preservation, such as retaining email backup tapes, taking mailbox snapshots or journaling all email for custodians subject to a hold. This over-preservation can have substantial cost implications – from data storage costs and data management overhead to downstream eDiscovery and review costs.

To reduce over-preservation, KLDDiscovery offers Legal Hold Remediation to:

- Identify and inventory the media and devices on which data subject to a hold is stored.
- Ingest data subject to a legal hold into a Nebula Big Data Store in order to de-duplicate it and index it for searching and filtering based on metadata properties, such as date modified.
- Purge the remaining data from the archive and securely destroy the original source data.
- Alternatively, our legal hold experts can leverage Active Navigation file analysis software to remediate certain sets in-place.
- Document the entire process to demonstrate defensibility.

Just the right amount of help.

Some legal hold customers prefer to manage all of their holds and leverage KLDDiscovery solutions in a software-as-a-service configuration. Others prefer a turnkey solution that only requires them to send our experts brief instructions in order to manage all their holds. KLDDiscovery offers flexible pricing plans that include these approaches and anything in between.